



Texas Migrant Council, Inc.

Board of Directors Monthly Meeting

January 15, 2005

VPN with All TMC Regional Offices

Crystal City Regional

Panhandle Regional

Ohio Regional

Donna Regional

January Board Meeting Agenda (2 pages)

1. **Meeting Call to Order** – (10:00a.m. - 10:02a.m.)

2. **Roll Call** (1 page) – (10:03a.m. - 10:10a.m.)

3. **Action Items** – (10:11a.m. - 11:00a.m.)

A. Approval of Consent Agenda Items (Previously e-mailed)

Should you desire to discuss any of the following items, you must advise Ms. Wendy L. Kissman, Board of Directors Executive Secretary, not less than four (4) days before the regular scheduled board meeting.

1. Board of Directors November 13, 2004, Monthly Meeting Minutes. (previously e-mailed)- (4pages)
2. Contracts Report (previously e-mailed)- (4 pages)
3. Workforce/CCMS Management Programs Report (previously e-mailed)
 - ☆ Greater Austin (2 pages)
 - ☆ Golden Crescent One-Stop (2pages)
 - ☆ LRGVWFDB Workforce Center (no report submitted)
4. Migrant Head Start Report (no report submitted)

B. Approval of TMC Personnel Policies

4. **Board of Directors Committee Reports** – (11:01a.m. - 11:20a.m.)

A. Executive/Planning/Quality Assurance

- ☆ No monthly report submitted

B. Fiscal/Insurance/Risk Management

- ☆ Written minutes of November, 12, 2004, monthly meeting. (2pages)
- ☆ Oral report on January monthly fiscal meeting scheduled for Thursday, January 13, 2004 at 6:00p.m.via conference call.

C. Education/Programs

- ☆ No written report submitted

D. Legislative/By-Laws/Board Development/Personnel

- ☆ Written minutes of November 11, 2004 committee meeting. (2pages)

E. Special Advisory Board (Ad-hoc)

- ☆ No written report submitted

5. Board Chairs Monthly Report - (11:21a.m. - 11:36a.m.)

☆ *No written report submitted.*

6. Parent Policy Council President/Board Liaison Monthly Report - (11:37a.m. - 11:52a.m.)

☆ *No written report submitted.*

7. Chief Executive Officers Monthly Report - (11:53a.m. - 12:23p.m.)

A. **Review of CEO Monthly report.** (will receive by overnight mail)

B. **Fiscal Issues**

☆ *Introduction of new CFO, Mr. Jerald Spareburg.*

☆ *Fiscal Audit (will receive by overnight mail)*

☆ *Fiscal Monthly Reports for:*

○ *December (10 pages previously emailed)*

○ *January (emailed at a later date)*

C. **Human Resources Issues**

☆ *Insurance - update - (7 pages - 3 attachments)*

☆ *Risk Management - update - (reports will be mailed by overnight mail)*

D. **Revenue Development/Fundraising**

☆ *SBC Foundation Award*

☆ *Annie F. Casey Foundation Award*

8. Executive Session - (12:24p.m. - 12:40p.m.)

☆ *Pension Plan Audit and recommendations (Possible Action)*

9. Sound off Session - (12:41p.m.- 12:55p.m.)

10. Adjourn- (1:00p.m.)