

TMC
BOARD OF DIRECTORS
JUNE Bi-MONTHLY BOARD MEETING MINUTES

LOCATION: Conference Call

Date: June 30, 2008

ROLL CALL:

MEMBER	PRESENT/ABSENT	CHARTER MEMBER
Ms. Sandra Martinez, Board Chair	Present	
Mr. Louis Dan Liskai, Board Vice-Chair	Present	
Mr. Leonel Lopez, Treasurer	Present	
Ms. Grace Camargo, Secretary	Present	Technical Difficulties
Ms. Diana Palacios, SGT. At Arms	Present	
Mr. Juan Jose Balli	√	CHARTER MEMBER
Mr. Vidal Cantu, Jr.	√	CHARTER MEMBER
Mr. Blas Castaneda	Present	
Judge Juan Velasquez	Present	
Mr. Francisco Flores	Present	CHARTER MEMBER
Mr. Miguel Lopez	Present	
Dr. Hilda Medrano/PC Liaison	Present	
Ms. Blanca Munoz	Present	Technical Difficulties
Ms. Maribel Garcia	Absent	
Dr. Rene Cantu	Present	
Mr. Juan Massey	Present	
Ms. Claudia Salazar PC President	Present	

Agenda: (y) (n)

Materials provided/distributed: (y) (n)

Minute Taker: Ms. Minerva Mendoza

Item/Subject	Discussion Referenced materials, copies, etc.	Action/ Motions
I. Meeting Called to Order	Ms. Sandy Martinez, Board Chair, called the Bi-Monthly Board meeting to order at 12:05 p.m.	Called to Order
II. Roll Call	Ms. Sandy Martinez, Board Chair, called roll. Twelve (12) out of seventeen (17) board members were present. Quorum was established.	Quorum Established

BOD Approved on:
Page 1 of 4

III. Action Items

A. Approval of the Consent Agenda Items

1. Dr. Hilda Medrano, Board Member, moved to approve the May 6, 2008 Bi- Monthly Board Meeting Minutes.
 - Mr. Francisco Flores, Charter Member, seconded.
 - **Approved Unanimously.**
 - No Discussion.

2. Mr. Blas Castaneda, Board Member, moved to approve and dedicate the Laredo Norton MSHS Center Building to Dr. Oscar Villarreal, former CEO of TMC.
 - Mr. Dan Liskai, Vice Chair, seconded.
 - **Approved Unanimously.**
 - No Discussion.

3. Mr. Blas Castaneda, Board Member, moved to approve and dedicate the Laredo Corporate Office Building located at 5215 McPherson Road in Laredo, Texas or its replacement to Founding Charter Board Member, Mr. Vidal Cantu.
 - Mr. Miguel Lopez, Board Member, seconded.
 - **Approved Unanimously.**
 - No Discussion.

4. Dr. Hilda Medrano, Board Member, moved to approve the Starr/Zapata Counties Head Start Grants.
 - Mr. Dan Liskai, Vice Chair, seconded.
 - **Approved Unanimously.**
 - No Discussion.

5. Dr. Hilda Medrano, Board Member, moved to approve the negotiated Starr/Zapata Counties Head Start Early Head Start Grants.
 - Mr. Dan Liskai, Vice Chair, seconded.
 - **Approved Unanimously.**
 - No Discussion.

6. Mr. Dan Liskai, Vice Chair, moved to approve the Migrant Seasonal Head Start Center Carry Over Budget application to the US Department of Health & Human Services.
 - Mr. Miguel Lopez, Board Member, seconded.
 - **Approved Unanimously.**
 - No Discussion.

7. Ms. Diana Palacios, Sgt. at Arms, moved to approve the Texas Early Education Model (TEEM) Expansion Proposals.
 - Mr. Francisco Flores, Charter Member, seconded.
 - **Approved Unanimously.**
 - No Discussion.

8. Dr. Hilda Medrano, Board Member, moved to approve the Healthy Marriages Expansion Proposals for Texas.
 - Mr. Dan Liskai, Vice Chair, seconded.
 - **Approved Unanimously.**
 - No Discussion.
9. Ms. Diana Palacios, Sgt. at Arms, moved to approve the Strategic Plan Mid-Year Status Report.
 - Mr. Leonel Lopez, Treasurer, seconded.
 - **Approved Unanimously.**
 - No Discussion.
10. Mr. Dan Liskai, Vice Chair, moved to approve the New Putnam-Mercer Pension Plan Resolution.
 - Mr. Francisco Flores, Charter Member, seconded.
 - **Approved Unanimously.**
 - No Discussion.
11. Mr. Dan Liskai, Vice Chair, moved to approve the Human Resources Policies: HR Policy 100 Affirmative Action, HR Policy 110 American with Disabilities Act Policy, HR Policy 120 Confidentiality & Non Disclosure Policy, HR Policy 130 Relations Policy, HR Policy 140 Conflict of Interest, HR Policy 150 Substance Abuse & Drug Free Workplace, HR Policy 160 Equal Employment Opportunity, HR Policy 170 Harassment, HR Policy 200 Employment, HR Policy 200 Recruitment, HR Policy 200 Nepotism, HR Policy 200 Employment, HR Policy 620 Health Insurance & Portability Act (HIPAA), HR Policy 630 Holidays.
 - Judge Juan Velasquez, Board Member, seconded.
 - **Approved Unanimously.**
 - No Discussion.
12. Ms. Diana Palacios, Sgt. at Arms, moved to approve the Limited Benefits for all proposed Plan 4 was the best option and board approved recommendation.
 - Mr. Miguel Lopez, Board Member, seconded.
 - **Approved Unanimously.**
 - No Discussion.
13. Mr. Dan Liskai, Vice Chair, moved to approve to allow CEO Discretionary Authority to Delegate to Subordinate Senior Managers Signatory Authority in Emergencies during her Absence Due to Leave or Business Related Travel.
 - Mr. Francisco Flores, Charter Member, seconded.
 - **Approved Unanimously.**
 - No Discussion.

	<p>14. Mr. Miguel Lopez, Board Member, moved to approve the E-Rate Resolution designating Migrant Seasonal Head Start principal negotiator.</p> <ul style="list-style-type: none"> o Mr. Dan Liskai, Vice Chair, seconded. o Approved Unanimously. o No Discussion. <p>15. Mr. Francisco Flores, Charter Member, moved to approve the Migrant Seasonal Head Start Training and Technical Assistance Plan.</p> <ul style="list-style-type: none"> o Dr. Hilda Medrano, Board Member, seconded. o Approved Unanimously. o No Discussion. 	
<p>III. Reports</p>	<p>Ms. Diana Palacios, Sgt-At-Arms, moved to approve the following reports that were previously sent via e-mail.</p> <ul style="list-style-type: none"> A. CEO Corporate Administration Report. B. Financial Reports & Contracts Report. C. Human Resources, Risk Management, Insurance Report <ul style="list-style-type: none"> o Mr. Leonel Lopez, Treasurer, seconded. o Approved Unanimously. o No Discussion. 	<p>Reports Approved Unanimously</p>
<p>IV. Sound-off Session</p>	<p>There was no items requested for discussion.</p>	
<p>V. Adjourn</p>	<p>Ms. Diana Palacios, Sgt at Arms, moved to adjourn.</p> <ul style="list-style-type: none"> o Mr. Leonel Lopez, Treasurer, seconded. o Approved Unanimously. o No discussion. <p>Meeting Adjourns at 12:46 p.m.</p>	<p>Adjourned</p>

APPROVED BY:

Graciele Carney
BOD Secretary