

TMC
BOARD OF DIRECTORS
NOVEMBER Bi- MONTHLY BOARD MEETING MINUTES

LOCATION: Live San Antonio, Texas

Date: November 8, 2008

ROLL CALL:

MEMBER	PRESENT/ABSENT	CHARTER MEMBER
Ms. Sandra Martinez, Board Chair	Present	
Mr. Louis Dan Liskai, Board Vice-Chair	Present	
Mr. Leonel Lopez, Treasurer	Present	
Ms. Grace Camargo, Secretary	Present	
Ms. Diana Palacios, SGT. At Arms	Present	
Mr. Juan Jose Balli	√	CHARTER MEMBER
Mr. Vidal Cantu, Jr.	Present	CHARTER MEMBER
Mr. Blas Castaneda	Present	
Judge Juan Velasquez	Absent	
Mr. Francisco Flores	Present	CHARTER MEMBER
Mr. Miguel Lopez	Present	
Dr. Hilda Medrano/PC Liaison	Present	
Ms. Blanca Munoz	Present	
Dr. Rene Cantu	Present	
Mr. Juan Massey	Absent	
Ms. Claudia Salazar PC President	Present	

Agenda: (y) (n)

Materials provided/distributed: (n)
Minute Taker: Ms. Minerva Mendoza

Item/Subject	Discussion Referenced materials, copies, etc.	Action/ Motions
I. Meeting Called to Order	Ms. Sandy Martinez, Board Chair, called the Bi-Monthly Board meeting to order at 8:20 a.m.	Called to Order
II. Roll Call	Ms. Grace Camargo, Board Secretary called roll; thirteen (13) out of sixteen (16) board members were present. Quorum was established.	Quorum Established

III. Action Items

A. Approval of the Consent Agenda Items

September 13, 2008 Bi-Monthly Board Meeting Minutes

1. Ms. Grace Camargo, Board Secretary, moved to approve the September 13, 2008 Bi-Monthly Board Meeting Minutes.
 - o Mr. Dan Liskai, Board Vice Chair, seconded.
 - o **Approved Unanimously.**
 - o No Discussion.

October 25, 2008 Bi-Monthly Board Meeting Minutes

2. Ms. Blanca Muñoz, Board Member, moved to approve the October 25, 2008 Joint Board of Directors/Policy Council Meeting Minutes.
 - o Ms. Grace Camargo, Board Secretary, seconded.
 - o **Approved Unanimously.**
 - o No Discussion.

Fund Development Schedule

3. Mr. Dan Liskai, Board Vice Chair, moved to have discussion on the Fund Development Schedule at the end of the agenda.
 - o Ms. Diana Palacios, Board Sgt. At Arms, seconded.
 - o **Approved Unanimously.**
 - o No Discussion.

After resuming the discussion on this item, Mr. Dan Liskai, Board Vice Chair, moved to table discussion of the Fund Development Schedule until the January 2009 meeting, with the exception of the 2008 fundraising needed to meet the fiscal obligation of 2008. The board recommended focusing on several big fundraisers instead of many small ones. The Fund Development Schedule has been scheduled the next board meeting on January 10, 2009.

Nominating Committee Report

4. a. Mr. Vidal Cantu, Board Charter Member, moved to approve the Nominating Committee's Report.
 - o Ms. Diana Palacios, Board Sgt At Arms, seconded.
 - o **Approved Unanimously.**
 - o No Discussion.

b. **Elections** - Mr. Vidal Cantu, Board Charter Member, moved to accept the recommendations by the nominating committee for officers of the board. Ms. Blanca Muñoz, Board Member, moved to open the nominations and she nominated Ms. Grace Camargo for Chair of the Board. Mr. Vidal Cantu moved to have nominations cease. Ms. Diana Palacios, Board Sgt. At Arms, seconded. Ms. Sandy

Martinez, Board Chair, asked the board members to vote in a blank paper for the Chair position only. All positions except the chair, were approved unanimously by the board. There were two (2) candidates running for the Chair position, Ms. Grace Camargo and Mr. Dan Liskai. Ms. Sandy Martinez, Board Chair, declared some proxies. After the board voted, eight votes were cast for Mr. Dan Liskai, and five votes for Ms. Grace Camargo. Mr. Dan Liskai accepted the Chair of the Board of Directors. The 2009 slate of officers are as follows: Mr. Dan Liskai, Chair; Ms. Grace Camargo, Vice Chair; Mr. Leonel Lopez, Treasurer; Ms. Diana Palacios, Secretary; and Judge Juan Velasquez, Sgt. At Arms. Mr. Leonel Lopez, Board Treasurer, moved to approve the board slate of officers.

- o Mr. Dan Liskai, Board Vice Chair, seconded.
- o **Approved Unanimously.**
- o No Discussion.

5. Mr. Leonel Lopez, Board Treasurer, moved to approve the resignation letter of Board Member Maribel Garcia.

- o Ms. Blanca Muñoz, Board Member, seconded.
- o **Approved Unanimously.**
- o No Discussion.

6. Ms. Grace Camargo, Board Secretary, moved to approve the CPA Audit Report, Financial Statements, Supplementary Schedules and Federal and State Awards Reports and Communication with those Charged with Governance.

- o Mr. Vidal Cantu, Board Charter Member, seconded.
- o **Approved Unanimously.**
- o No Discussion.

7. Ms. Blanca Muñoz, Board Member, moved to approve the Computer, Internet & E-Mail Usage Policy.

- o Dr. Rene Cantu, Board Member, seconded.
- o **Approved Unanimously.**
- o No Discussion

IV. Board of Directors Committee Reports

8. Committee Reports

- A. Executive / Planning/ Quality Assurance
 - o No report; no meeting held.
- B. Fiscal/Insurance/Risk Management
 - o No report; no meeting held.
- C. Education/Programs
 - o No report; no meeting held.
- D. Legislative/By-Laws/Board Development/Personnel
 - o No report; no meeting held.
- E. Special Advisory Board
 - o No report; no meeting held.

V. Board Chair's Monthly Report

9. **Board Chair's Bi-Monthly Report** submitted; Ms. Blanca Muñoz, Board Member, thanked Ms. Martinez for submitting her report to the board.

VI. Policy Council President/Board Liaison Monthly Report

10. Policy Council President/ Board Liaison Bi-Monthly Report: Discussion

Ms. Claudia Salazar, Policy Council President/Board Liaison, orally reported that the Policy Council met on October 2008. Prior to their meeting. Mr. Manuel DuQue, COO, Mr. Jerald Sparenberg, CFO, Mr. Nestor Atkinson, Interim MSHS Director, and Mr. Cesar Sotelo, TMC Budget Director, were available to answer questions during their Budget Committee Meeting regarding the MSHS budget. The Policy Council was very pleased with their presentation and were able to make a decision in regards to the budget. Dr. Medrano, Board Member/PC Liaison, commended Ms. Salazar's leadership in getting Policy Council members to participate in meetings. Also, Ms. Salazar has been diligent on Policy Council attendance and reported to the board that one Policy Council member had been replaced and another resigned. Ms. Salazar clearly stated that attendance to Policy Council meetings was very important. On another note, Dr. Medrano congratulated Ms. Salazar for being selected to the National Migrant Head Start Association and to the National Head Start Association Board.

**Reports
Approved
Unanimously**

VII. Chief Executive Officer's Reports

CEO Administration Report:

A. CEO Corporate Administration Report. Ms. Capello informed the board on the status of the TMC logo. GSDM and AT&T are working on the latest version of our logo. A Committee of Special Advisory Board Members including Gus Garcia, Sergio Contreras, and Jorge Haynes are assisting with this efforts. We started with TMC as our name and Teaching and Mentoring communities as our tagline. However, we started to notice that our staff and partners thought that Teaching and Mentoring Communities was our name and TMC was the acronym of the new name. Based on this, GSDM recommended not using Teaching and Mentoring Communities. Instead they recommended using Taking Families Further or Learning for Better Living. We will continue to work on the logo. On other news, TMC had a successful building dedication for the Safe Heaven. Mr. Vidal Cantu and Mr. Blas Castaneda attended this event. The Latino Infant Toddler Roundtable in Austin was also a big success. Mrs. Grace Camargo, Mrs. Blanca Munoz, Mrs. Hilda Medrano, and Mr. Blas Castañeda attended from the Board. TMC was approached to host similar Roundtables in El Paso, Valley and East Texas. Our efforts on the E-Rate challenge continue. Reverend Chester Phyffer from Midwest City, Oklahoma accepted to be on TMC's Board and will be in for the January meeting. We are still pending Board Members for Iowa, Indiana, and Wisconsin. The Board of Directors Development Committee recommended writing to the Chambers of Commerce for some nominations. The next thing we plan to do is to call the governors, US Senators, and Congressman with the help of the Board Development Committee. Mr. Dan Liskai committed to fly to Iowa to try to get a grower from Monsanto Corporation on TMC's Board. Red Gold in Indiana is another prospective company which can refer a candidate to us.

B. Mr. Dan Liskai, Board Vice Chair, moved to approve the Administrations Reports, Financial Reports, Contracts Report, HR Reports, and Programs Reports.

- o Mr. Leonel Lopez, Treasurer, seconded.
- o **Approved Unanimously.**
- o No Discussion.

VIII. Executive Session

Mr. Vidal Cantu moved to increase the CEO's salary to 3%.

- o Mr. Dan Liskai, Board Vice Chair, seconded.
- o **Approved Unanimously.**
- o No Discussion.

IX. Sound Off Session	There was no Sound-Off Session.	
X. Adjourn	Mr. Leonel Lopez, Board Treasurer, moved to adjourn. o Dr. Hilda Medrano, Board Member, seconded. o Approved Unanimously. o No Discussion. Meeting Adjourns at 1:00 p.m.	Adjourned

APPROVED BY: Graciela Camayo
BOD Secretary