



TMC Advisory Board
TMC Board of Directors
Joint Meeting
La Posada Hotel
Hibiscus Room 3rd Floor
May 26, 2011
10:00 AM

MINUTES

Call to Order by Mr. Leonel Lopez

Let it be remembered that a Special Joint meeting of the TMC Board/Advisory was held on Thursday, May 26, 2011, in Laredo, Texas at the La Posada Hotel & Suites.

Roll call by Ms. Cordelia L. Valdez; the following members were present:

Mr. Leonel Lopez, TMC Board
Reverend Chester Phyffer, TMC Board
Reverend Tino Espinoza, TMC Board
Ms. Leeann Benavides TMC Board
MS. Wanda Garza, TMC Advisory Board
Mr. Sergio Contreras, TMC Advisory Board
Mr. Henry Cisneros, TMC Advisory Board

Ms. Mary Alice Cisneros, American Sunrise
Mr. Jim Blakey, Gala Committee
Mr. Milo Martinez, Gala Committee
Ms. Mary Capello, TMC President/CEO
Mr. Jerald Sparenberg, TMC VP of Finance
Mr. Rodney Rodriguez, TMC VP of Compliance
Mr. Rene Gonzalez, TMC, Communications Manager
Ms. Rosa Herrera, TMC Administrative Assistance to President/CEO
MS. Cordelia L. Valdez, BOD Executive Secretary

I. Status Report of TMC Head Start Site in San Antonio

1. Building Design Update
2. Target /Completion date

Mr. Henry Cisneros said that HEB has committed a \$250,000.00 grant to American Sunrise to refurbish the Carol Burnett house. Ms. Mary Capello explained to the Board that TMC's MSHS Program will occupy the Carol Burnett house and the adjoining 2 story house. Two pre-K classrooms will be housed in the Carol Burnett house and 2 toddler classrooms will be in the adjoining house. Mr. Manny Duque has been in Contact with HEB's architects with reference to federal standards for the construction/and or remodeling of the Carol Burnett House that will house TMC's Migrant Head Start. HEB has extensive experience with licensing and federal standards. Mr. Jerald Sparenberg has been assigned to work on the finances and the lease between TMC and American Sunrise. Construction of the Carol Burnett House is progressing with classrooms, industrial kitchen, and the 2 playgrounds as scheduled.

The time frame for completion of the Carol Burnett House is September 2011. The second house is scheduled for completion in September or October 2011.

II. Status Report on TMC American Sunrise Partnership.

The Partnership was discussed at length by Mr. Henry Cisneros. Mr. Cisneros discussed several in-kind grants. Mr. Cisneros was going to

approach “Saber es Poder” and “Parents Alliance Group” of Houston, Texas as additional partnerships.

Mr. Henry Cisneros also explained the upcoming press conference in San Antonio to introduce the partnership between TMC and American Sunrise. The press conference of the preliminary announcement is scheduled for June 7, 2011, at 10:00 a.m. at the Carol Burnett House.

III. Discussion regarding TMC’s 40th Anniversary

1. Event Coordinator Contract/Proposal
2. Location
3. Date
4. Planning Committee

Ms. Mary Capello explained that RFP’s were sent out for the search of a Gala Event Coordinator and one proposal response was submitted timely by Ms. Sherry Boyles. Ms. Capello provided the board a copy of the proposal/contract. The proposal was reviewed at length by the board and it was agreed that Ms. Boyles had the experience to organize a gala for TMC. The contract fee would be \$19,000.00 for her services.

It was recommended that the location of the gala would be in San Antonio, Texas with the date and particular hotel/convention center etc. to be decided by a joint committee. Two committees would be named to oversee the gala. A host committee in San Antonio headed by Mr. Henry Cisneros and one composed of several board members to assist with the planning and coordination. Ms. Mary Capello will be the point person in TMC to be in direct contact with Ms. Sherry Boyles. Ms. Sherry Boyles would seek funds from sponsors to be able to celebrate TMC’s 40th Anniversary Gala.

Ms. Wanda Garza expressed Ms. Boyles ability to respond and organize to this type of event; she was very impressed with her background and the detail of her proposal. Ms. Leeann Benavides also expressed her support of Ms. Boyles and was impressed with Ms. Boyles client list. It was moved by

Reverend Chester Phyffer and seconded by Ms. Leeann Benavides to approve the proposal of Ms. Sherry Boyles for a total fee of \$19,000.00 and to recommend approval by the full board.

Motion was approved unanimously.

With no other business the meeting was adjourned.

Maxa Palacios