

Texas Migrant Council, Inc.
Migrant Seasonal Head Start
Policy Council Meeting
McAllen, Texas
April 27, 2007

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7 **1. WELCOME**

8 Elaine M. Tafolla, Policy Council President, welcomed everyone and called the meeting to order at 3:00 P.M.

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10 **2. ROLL CALL/INTRODUCTION/SIGN IN**

11 Claudia Salazar, Policy Council Secretary, proceeded with the roll call.

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13 **MEMBERS PRESENT**

14 Elaine M. Tafolla, Policy Council President, Rio Grande Valley Region

15 Jesus Tellez, Vice President-Wintergarden Region

16 Claudia Salazar, Secretary-Western Region

17 Priscilla Paiz, Sergeant at Arms-Wintergarden Region

18 Alicia Fuentes, Member at Large-Indiana Region

19 Jose Luis Juarez, Member at Large-Rio Grande Valley Region

20 Miguel Acosta, Community Representative-Wintergarden Region

21 Hilda Medrano, Board Liaison

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23 **MEMBERS PRESENT VIA CONFERENCE CALL**

24 Yuridia Rodriguez, Treasurer-Wintergarden Region

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26 **MEMBERS ABSENT**

27 Belinda Gonzalez, Member at Large-Wintergarden Region

28 Marisela Carrillo, Member at Large-Wintergarden Region

29 Alejandrina Medrano, Member at Large-Ohio Region

30 Raul Lopez, Member at Large-Western Region

31 Gisela Perez, Member at Large-Rio Grande Valley Region

32 David Briseno, Community Representative-Western Region

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34 **STAFF**

35 Cynthia Garcia, MSHS Director

36 Edna Valdez, MSHS Secretary for Policy Council

37 Monica Gonzales, Family Partnership Coordinator

38 Ramona Barron, Family Partnership Coordinator

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40 **GUEST**

41 Juan Muñiz, Rio Grande Valley Region Parent Representative/Alternate

42 Mariana Delgado, Ohio Region Parent Representative/Alternate

43 Laura Aguilar, UMOS Parent Representative

44 Juan Fuentes, Indiana Region Parent

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46 Having 8 members present established a quorum.

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48 **3. REVIEW & APPROVAL OF AGENDA**

49 The Council reviewed the agenda and recommended changes. The recommended changes were moving item
50 number eight (#8) up to number four (#4), moving item number six (#6) up to number five (#5), moving item
51 number four (#4) down to number six (6), moving item number five (5) down to number seven (7), moving item
52 number seven (7) down to number eight (8). Miguel Acosta, Community Representative for the Wintergarden
53 Region, made a motion to approve the agenda with the recommended changes. Jesus Tellez, Vice President
54 seconded. Motion carried unanimously.

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56 **4. SEATING OF NEW MEMBERS**

57 Miguel Acosta made a motion to seat Juan Muniz to fill the vacancy for the Rio Grande Valley Region, Mariana
58 Delgado for the Ohio Region, and Laura Aguilar for UMOS.

1 Discussion went on regarding the Alternates that were not seated because they did not attend the meeting.
2 Mrs. Tafolla stated that the Alternates were not in attendance but all had legitimate excuses and will need to be
3 seated at the next regular meeting.

5. EXECUTIVE SESSION

6 Jose Luis Juarez, Member at Large, made a motion for the Council to go into executive session at 3:25 P.M.
7 Alicia Fuentes, Member at Large, seconded. Motion carried unanimously. Executive session ended at 5:20 P.M.
8 and regular session resumed after a short break at 5:46 P.M. Miguel Acosta stated for the record that no action
9 was taken in Executive Session.

6. PENDING BUSINESS

Approval of Minutes

Minutes for the Regular Meeting on March 3, 2007

14 Miguel Acosta made a motion to approve the minutes for the regular meeting of March 3, 2007. Priscilla Paiz,
15 Member at Large, seconded. Motion carried unanimously.

7. NEW BUSINESS

Approve selection of Community Representatives for 2007.

18 Jesus Tellez made a motion to seat Miguel Acosta as the Community Representative for the Wintergarden
19 Region. Hilda Medrano seconded. Motion carried unanimously.

Discussion of Fundraising Activity

22 Discussion went on about different fundraising activities.

- 23 ▪ Selling a recipe book - This would be initiated by compiling recipes that have been passed on from
24 generation to generation to form a cookbook that can be sold at a TMC sponsored event such as a
25 conference.
- 26 ▪ Scholarships - work to set up another fundraising project to award scholarships to migrant students on
27 behalf of the agency
- 28 ▪ Selling of T-Shirts - to sell at a TMC sponsored event

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31 Mr. Acosta made a motion for the Council to initiate fundraiser activity, the selling of the recipe book or T-shirts,
32 and use the proceeds to award scholarships to children of TMC families. Jesus Tellez seconded. Motion carried
33 unanimously.

T-Shirts for Policy Council

34 Discussion went regarding the purchasing of shirts or t-shirts to wear when on travel or attending conferences.
35 Mr. Acosta recommended that the Council members buy and wear a shirt or t-shirt, all of the same color or style
36 and must wear it when attending a conference or when representing Texas Migrant Council. Jose Luis Juarez
37 recommended that someone contact several companies to get prices on shirts or t-shirts.

8. HIRING AND TERMINATION REPORT

40 Elaine Tafolla, as Chairman of the Personnel Committee, recommended that these reports not be accepted. Mrs.
41 Tafolla went on to explain that upon meeting with the Personnel Committee in March to review the January and
42 February reports certain concerns were mentioned and were going to be addressed. The reports presented for
43 approval were not corrected and recommended that the reports not be approved. Miguel Acosta made a motion
44 not to approve the reports for January, February, and March. Claudia Salazar, Secretary, seconded. Mr. Acosta
45 recommended that the reports be corrected and to appoint a new Personnel Committee. Motion carried
46 unanimously.

9. MSHS REPORT AND FISCAL REPORT

49 Cynthia Garcia, MSHS Director presented the MSHS report.

- 50 ▪ Eagle Pass - One of the centers in Eagle Pass is being use as a shelter to help the community that
51 suffered damages that was caused by a tornado. Several staff members lost their homes and all their
52 belongings.
- 53 ▪ Visit from the Bureau - This visit has been scheduled for the last week in July to check the Hereford
54 center in the Western Region and also to check the Indiana Region. This visit will be short and the TMC
55 staff will not be assisting the Federal Review Team.

57 Mr. Juarez voiced his concern about the sale of the property where the Edcouch II center is currently located. Ms.
Garcia will contact Dr. Reyes regarding this matter to provide and update or status report for the parents at this

1 location. Alicia Fuentes expressed concerns for the existing centers in her area of Indiana stating that new
2 centers are opening and the existing centers do not get updated or improved.

- 3 ▪ Re-Authorization Bill - Still pending
 - 4 ○ Increase Funding – MSHSA continues to advocate to increase funding for Migrant Programs by
5 5%
 - 6 ○ Staff Development – advocating to change the mandate for Teacher to be listed as a goal and
7 not a requirement - 8 ○ Poverty Guidelines – still advocating to increase the income eligibility
- 9 ▪ Expansion –
 - 10 ○ Iowa will be opening two centers in May, Ohio-3 centers, Oklahoma-2 centers, Nevada-2 centers
11 ○ Licensing and recruitment for staff is in process for possible opening of centers in June
- 12 ○ Wintergarden and the Rio Grande Valley will also have centers opening as part of expansion13 ○ Authorization from the Bureau was received to use funds to purchase a modular and to contract14 an architect in those areas where there are no facilities.

15 **FISCAL REPORT**

16 The report was provided in the binder for the Council to review.

17 Discussion went on about the cost overrun for specific line items on page 2 of 7 and requested an explanation
18 on why these items were not reviewed or adjusted or why an amendment had not been submitted. Cynthia
19 Garcia, MSHS Director provided an explanation regarding this concern and will ask Mr. Sotelo to schedule a fiscal
20 committee meeting to discuss this concern.

21 **Regional Activity Reports**

22 Reports were provided in the binder for review. No discussion on this agenda item.

23 **10. BOARD LIAISON REPORT**

24 Hilda Medrano presented a report. The board discussed the need to raise unrestricted funds and received
25 training on how to conduct a fundraiser. All the proposals have been submitted. The Healthy Marriages
26 program has already started providing trainings for parents on how to have better marriages and lives. The next
27 board meeting will be May 12, 2007.

28 **11. STANDING COMMITTEE REPORTS**

29 The list of Standing Committees is the following:

30 **Personnel Committee**

31 **Elaine M. Tafolla, Chairman**

32 David Briseno, Miguel Acosta, Jesús Tellez, Jose Luis Juarez, Juan Muniz

33 **Planning Committee**

34 **Jesus Tellez, Chairman**

35 Dr. Hilda Medrano, Juan Muniz, Jose Luis Juarez, David Briseno, Alejandrina Medrano, Elaine M. Tafolla

36 **Child Development/Health/Nutrition Committee**

37 **Claudia Salazar, Chairman**

38 Priscilla Paiz, Yuridia Rodríguez, Alicia Fuentes, Dr. Hilda Medrano, Elaine M. Tafolla

39 **Fiscal Committee**

40 **Yuridia Rodríguez, Chairman**

41 Miguel Acosta, Jesús Tellez, Juan Muniz, Elaine M. Tafolla

42 **Family Partnership Committee**

43 **Priscilla Paiz, Chairman**

44 Laura Aguilar, Alicia Fuentes, Claudia Salazar, Elaine M. Tafolla

45 The Council established an AdHoc Committee to review the By-laws. The members will be polled to check
46 availability of date and location to meet as soon as possible in May. Facilitators for this meeting will be
47 appointed by the MSHS Director.

48 **AdHoc Committee**

49 Elaine M. Tafolla, Jesus Tellez, Juan Muniz, Miguel Acosta, Dr. Hilda Medrano

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12. OPEN FORUM

Elaine M. Tafolla asked about how much money was going to be saved by closing the centers on May 11th instead of May 18th. Cynthia, MSHS Director explained that the reason for closing the centers on May 11 was because this was the time that families would start traveling up north. She went on to say that if there was a need to extend services it should be communicated to the Regional Administrator.

13. SET DATE FOR NEXT MEETING

Discussion went on about the date for the next meeting.
The next meeting will be set for Saturday, June 9, 2007 at 9:00 A.M. via VPN or conference call.

14. EXECUTIVE SESSION

Elaine M. Tafolla, President, requested that the Council go into Executive Session. Mr. Acosta made a motion to go into executive session at 7:45 P.M. Jesus Tellez seconded. Motion carried unanimously. Executive session ended at 7:50 P.M. and went into regular session.
Elaine M. Tafolla made a recommendation to enforce the by-laws and declare a vacancy for the Western Region. Mr. Acosta made a motion to declare a vacancy for the Western Region. Dr. Hilda Medrano seconded. Motion carried unanimously.

15. ADJOURN

Priscilla Paiz made a motion to adjourn the meeting. Dr. Hilda Medrano seconded. Motion carried unanimously. Meeting adjourned at 7:50 P.M.

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**TEXAS MIGRANT COUNCIL, INC.
SUMMARY OF DECISIONS MADE BY POLICY COUNCIL
APRIL 27, 2007**

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|----|---|-----------------|
| 1. | MINUTES FOR: REGULAR MEETING ON MARCH 3, 2007 | APPROVED |
| 2. | SEATING OF NEW MEMBERS FOR RIO GRANDE VALLEY REGION, OHIO REGION AND UMS | APPROVED |
| 3. | VACANCY FOR WESTERN REGION | APPROVED |
| 4. | SEATING OF COMMUNITY REPRESENTATIVE FOR WINTERGARDEN | APPROVED |
| 5. | HIRING AND TERMINATION REPORTS FOR JANUARY, FEBRUARY AND MARCH | TABLED |
| 6. | INITIATE A FUNDRAISER TO AWARD SCHOLARSHIPS | APPROVED |
| 7. | POLICY COUNCIL MEMBERS WILL PURCHASE SHIRTS/T-SHIRTS | APPROVED |

APPROVED BY Claudia Salazar Secretary
NAME/TITLE

APPROVED ON June 20, 2007
DATE