



**Migrant Seasonal Head Start
Policy Council Special Meeting
Conference Call
June 18, 2009**

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8 **1. WELCOME**

9 Claudia Salazar, Policy Council President, welcomed everyone and called the meeting to order at 4:05 P.M.

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11 **2. ROLL CALL/INTRODUCTION/SIGN IN**

12 Edna Valdez, MSHS Secretary, proceeded with calling roll.

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14 **MEMBERS PRESENT**

15 Claudia Salazar, Policy Council President-Western Region
16 Maria Rios, Vice President-Wintergarden Region
17 Maria Esparza, Secretary-Indiana Region
18 Karla Valdez, Treasurer-Rio Grande Valley Region
19 Veronica Solis, Sergeant At Arms-Rio Grande Valley Region
20 Leeann Benavides, Member at Large-Wintergarden Region
21 Sonya Gonzalez, Member at Large-Wintergarden Region
22 Barbarita Ramon, Member at Large-Wintergarden Region
23 Odalis Zuniga, Member at Large-Rio Grande Valley Region
24 Edward Villarreal, Member at Large-Rio Grande Valley Region
25 Christopher Pena, Member at Large-Western Region
26 Anita Cuevas Lomas, Community Representative-Wintergarden Region
27 Diana Palacios, Board Liaison

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29 **MEMBERS ABSENT**

30 Nydia Palomo, Member at Large-Wintergarden Region
31 Patricia Carreon, Member at Large-Rio Grande Valley Region
32 Guadalupe Perez, Member at Large-Rio Grande Valley Region
33 Elizabeth Ibarra, Member at Large-Rio Grande Valley Region
34 Ismael Perez, Member at Large-Ohio Region
35 Guadalupe Andrade, Member at Large-Ohio Region
36 Miguel Torres, Member at Large-UMOS
37 Richard Langford, Community Representative-Ohio Region
38 Edward Cortez, Community Representative-Western Region

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40 **STAFF**

41 Manuel E. DuQué, Chief Operations Officer
42 Nestor Atkinson, Interim Migrant Seasonal Head Start Director
43 Alicia Yanez, Family Partnership Director
44 Emma Welker, Family Partnership Coordinator
45 Edna Valdez, MSHS Secretary for Policy Council

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47 Having twelve (12) members present established a quorum.

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49 **3. APPROVAL ITEMS**

50 **MSHS Expansion Proposal/Start-Up Budget Proposal/One Time Funding Proposal**

51 Nestor Atkinson, Interim Migrant Seasonal Head Start Director explained the details regarding these approval items. The fiscal committee met on June 17, 2009 to discuss and review the information for the Expansion, Start-Up and One Time Proposals.

1 The Expansion Proposal will impact nineteen (19) centers in six (6) of our existing states to serve 517 children;
2 460 migrant, 67 seasonal. Twelve (12) of the nineteen (19) centers are existing centers and seven (7) centers
3 will be at new locations.

4 The Start-up Budget Proposal will be utilized for all that is needed to efficiently run the seven (7) new centers at
5 the new locations-Williamsburg, Iowa; Troy, Ohio; Cotulla, Texas; Yerrington, Nevada; Pecos, Texas; Hatch and
6 Demming, New Mexico.

7 The One Time Funding Proposal will be submitted to initiate a 5 year facilities maintenance plan with phases of
8 implementation and priorities at five (5) facilities-Las Milpas, Alto Bonito, Millbury, Edcouch II, and Laredo I/T.

9 The center in Alto Bonito will need repairs to prevent adverse affects of the structural performance of the
10 building. The Modular in Willard will be relocated to Millbury and will require the purchase of additional food
11 service equipment. The Edcouch II center will be relocated to La Villa and as a result will require renovations
12 and purchase of kitchen and playground equipment. The Laredo Infant and Toddler center will need some
13 renovations and additional parking. Included on this proposal is the purchase of fifteen (15) buses to replace
14 buses that are over ten (10) years old and that have become too costly to maintain.

15 The Delegate program will also be submitting a One Time Funding Proposal to purchase playground equipment
16 for all four delegate sites. In addition, some repairs and improvements will need to be made at the Aurora
17 facility.

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19 Leeann Benavides made the motion to approve the Expansion Proposal. Karla Valdez seconded. Motion carried
20 unanimously.

21 Leeann Benavides made the motion to approve the One Time Funding Proposal. Maria Esparza seconded.
22 Motion carried unanimously.

23 Leeann Benavides made the motion to approve the Start-Up Budget Proposal. Barbarita Ramon seconded.
24 Motion carried unanimously.

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26 **4. ADJOURN**

27 Leeann Benavides made a motion to adjourn the meeting. Maria Esparza seconded. Motion carried
28 unanimously. The meeting adjourned at 4:16 P.M.



**Migrant Seasonal Head Start
Policy Council Meeting**

**SUMMARY OF DECISIONS MADE BY POLICY COUNCIL
JUNE 18, 2009**

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|----|-------------------------------------|-----------------|
| 11 | 1. MSHS EXPANSION PROPOSAL | APPROVED |
| 12 | | |
| 13 | 2. START UP BUDGET PROPOSAL | APPROVED |
| 14 | | |
| 15 | 3. ONE TIME FUNDING PROPOSAL | APPROVED |

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APPROVED BY Claudio Salazar P.C. President
NAME/TITLE

APPROVED ON August 15, 2009
DATE