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**Migrant Seasonal Head Start
Policy Council Special Meeting
Conference Call
December 20, 2011**

1. WELCOME

Leean Benavides, Policy Council President, welcomed everyone and called the meeting to order at 2:20 P.M.

2. ROLL CALL/INTRODUCTION/SIGN IN

Leean Benavides proceeded with the roll call. Having twelve (12) members present established a quorum.

MEMBERS PRESENT

Leean Benavides, Policy Council President-Wintergarden Region
Cristina Perez, Vice President-Wintergarden Region
Yesenia Hernandez Alternate for Elizabeth Ibarra, Secretary-Rio Grande Valley Region
Veronica Solis, Member at Large-Wintergarden Region
Yvonne Torres, Member at Large-Wintergarden Region
Reyna Salazar, Member at Large-Rio Grande Valley Region
Nancy Lopez, Member at Large-Western Region
Melissa Carrizalez, Alternate for Jessica Villanueva-Western Region
Josefa Hurtado, Member at Large-Ohio Region
Nilda Rendon, Member at Large-Ohio
Veronica Gonzalez, Member at Large-UMOS
Taiya Jones, Community Representative-Western Region
Mary Ramos, Community Representative-Rio Grande Valley Region
Reverend Chester Phyffer, TMC Board of Directors

MEMBERS ABSENT

Ramiro Barrientos, Member at Large-Wintergarden Region
Guadalupe Jimenez, Member at Large-Wintergarden Region
Brenda Garcia, Member at Large-Rio Grande Valley Region
Matilde Gutierrez, Member at Large-Rio Grande Valley Region
Marisa Miranda, Member at Large-Rio Grande Valley Region
Blanca Ramirez, Member at Large-Indiana Region
Jesus Cardoza, Community Representative-Indiana Region
Anita Cuevas Lomas, Community Representative-Wintergarden Region

STAFF

Dr. John Gasko, Director of Children and Families
Alicia Yanez, Family Partnership Director
Edna Valdez, MSHS Secretary for Policy Council

3. APPROVAL ITEM

2011-12 MSHS Budget Revision

This information was provided in advance for review. Dr. Gasko explained the details of this revision. TMC is requesting approval to submit a Budget Amendment in the amount of \$2,989,960. This amendment will be used for facility safety improvements that were identified in some centers in Texas and in the Northern states. Some safety improvements will be done on playgrounds, walkways and buildings. Security surveillance will be upgraded in the Northern states. There will be a total of fifteen (15) buses that will be replaced. Computers will also be purchased for staff and classrooms through out the program. Based on health and safety checklist, cribs will be purchased to replace old cribs throughout the program.

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Discussion went on regarding the distribution of buses in the Indiana service area. Some priority areas have been identified and the distribution of buses will be based on each region's area with the most need. Discussion went on regarding the much need of surveillance cameras and computers at the centers. All members were in agreement with the list of improvements and proceeded with the approval. Nancy Lopez made a motion to approve the 2011-12 MSHS Program Grant Budget Revision. Reyna Salazar seconded. Motion carried unanimously.

4. ADJOURN

The President thanked everyone for their attendance and adjourned the meeting. The meeting ended at 2:30 P.M.

