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**Migrant Seasonal Head Start
Policy Council Special Meeting
Conference Call
December 6, 2011**

1. WELCOME

Leean Benavides, Policy Council President, welcomed everyone and called the meeting to order at 6:10 P.M.

2. ROLL CALL/INTRODUCTION/SIGN IN

Leean Benavides proceeded with the roll call. Having twelve (12) members present established a quorum.

MEMBERS PRESENT

Leean Benavides, Policy Council President-Wintergarden Region
Cristina Perez, Vice President-Wintergarden Region
Veronica Solis, Member at Large-Wintergarden Region
Yvonne Torres, Member at Large-Wintergarden Region
Nancy Lopez, Member at Large-Western Region
Melissa Carrizalez, Alternate for Jessica Villanueva-Western Region
Josefa Hurtado, Member at Large-Ohio Region
Nilda Rendon, Member at Large-Ohio
Veronica Gonzalez, Member at Large-UMOS
Jesus Cardoza, Community Representative-Indiana Region
Taiya Jones, Community Representative-Western Region
Mary Ramos, Community Representative-Rio Grande Valley Region
Reverend Chester Phyffer, TMC Board of Directors

MEMBERS ABSENT

Elizabeth Ibarra, Secretary-Rio Grande Valley Region
Ramiro Barrientos, Member at Large-Wintergarden Region
Guadalupe Jimenez, Member at Large-Wintergarden Region
Reyna Salazar, Member at Large-Rio Grande Valley Region
Brenda Garcia, Member at Large-Rio Grande Valley Region
Matilde Gutierrez, Member at Large-Rio Grande Valley Region
Marisa Miranda, Member at Large-Rio Grande Valley Region
Blanca Ramirez, Member at Large-Indiana Region
Anita Cuevas Lomas, Community Representative-Wintergarden Region

STAFF

Dr. John Gasko, Director of Children and Families
Alicia Yanez, Family Partnership Director
Edna Valdez, MSHS Secretary for Policy Council

3. APPROVAL ITEM

TMC/MSHS Programs' Supplemental Training and Technical Assistance Budget Revision for Program 20 Funds

This information was provided in advance for review. Dr. Gasko explained the details of this revision. TMC is requesting approval to submit a revision of the budget to increase the funds for Training and Technical Assistance (T/TA) by \$5,000. The funds will be used to provide T/TA in the area of School Readiness. TMC will work with a consultant who will provide lay the foundation for the MSHS program to be able to establish School Readiness goals for the program's children. These funds will support the first part of a two-phase project that will

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result in the development of a goal-setting approach/methodology for TMC/MSHS. Work for this project will begin in January 2012.
Dr. Gasko explained that the program will work to establish the School Readiness goals to be in alignment with the programs definition of School Readiness. He went on to mention that the consultant will assist the program to comply with the requirements from the Office of Head Start on School Readiness.
Nancy Lopez made a motion to approve the budget revision for Training and Technical Assistance. Melissa Carrizalez seconded. Motion carried unanimously.

4. ADJOURN

The President thanked everyone for their attendance and adjourned the meeting. The meeting ended at 6:26 P.M.



**Migrant Seasonal Head Start
Special Policy Council Meeting**

**SUMMARY OF DECISIONS BY THE POLICY COUNCIL
DECEMBER 6, 2011**

**1. TMC/MSHS Program's Supplemental Training
and Technical Assistance Budget Revision for
Program 20 Funds**

APPROVED

APPROVED BY

NAME/TITLE

APPROVED ON

DATE

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